



After JET: When your Period of Stay expires before you leave Japan

To JET Participants,

Those who are planning to stay in Japan as tourists after their Period of Stay expires, must change the VISA status to “TEMPORARY (Short term stay)”. If you pass the Expiration Date for one day, you will become an **ILLEGAL ALIEN**.

When your flight is scheduled after the Expiration Date, go to the Immigration Office to submit the application to change your status.

Normally the Temporary Visitor Visa will be issued on the same day. A hole will be punched through your Residence Card when the application is accepted, so be sure to go to the Immigration Office after your work as a JET has finished.

IMPORTANT

- 1) **You could not work as a JET once your status has been changed to “Temporary (Short term stay)”**. Do not change your status while you have classes to teach.
- 2) **Once you changed your status to “Temporary”, basically you are not permitted to change it to another status.** You must acquire a new visa at your home country.



Immigration Services Agency

Application for permission to change status of residence

<https://www.moj.go.jp/isa/applications/procedures/16-2.html>



Changing the language of the Immigration Services Agency HP

Select the language you want to change from the language selection panel displayed at the bottom of the screen. The homepage will be automatically translated.

DISCLAIMER

The information you obtain on this document is not, nor is it intended to be, legal advice. Shigaku Zaidan is not an expert in immigration laws. Please consult the Immigration Bureau or FRESC in advance for advice regarding your individual situation.



HOW TO CHANGE THE STATUS OF RESIDENCE

- ◆ Where to go ⇒ **Tokyo Regional Immigration Bureau** (5-5-30 Konan, Minato-ku, Tokyo)
9:00 to 12:00, and 13:00 to 16:00
(NOT OPEN on Saturdays, Sundays and national holidays).
- ◆ What to bring ⇒
 - 📄 1) Application for Change of Status of Residence **Form H (Short term stay)**
 - 📄 2) A written explanation of your reason(s) for requesting a Temporary Visitor status (including any documents related to your itinerary or places you plan to visit)
 - 📄 3) Documentation from your contracting organization that shows the last day of your appointment and the scheduled date of departure from Japan.
 - 📄 4) Passport and Residence Card
 - 📄 5) Copy of your airline ticket or a reservation confirmation. You may also be asked to produce documents that prove you have sufficient funds for travel and living in Japan until the day of your departure
 - 📄 6) 4,000 yen of Revenue Stamp and Fee Payment Form.

- ◆ Application for Change of Status of Residence **Form H (Short term stay)**



PDF <http://www.moj.go.jp/isa/content/930004060.pdf>

EXCEL <http://www.moj.go.jp/isa/content/930004061.xls>

- ◆ Fee Payment Form (**Certificate for Payment of Fee**)



PDF <https://www.isa.go.jp/en/content/930002833.pdf>

EXCEL <http://www.moj.go.jp/isa/content/930002834.xls>

English consultation is available on phone.



Foreign Residency General Information Center

<https://www.moj.go.jp/isa/consultation/center/>

Tel: 0570-013904

Hours: 8:30AM to 5:15PM (excluding Saturdays, Sundays, and national holidays)

FRESC (Foreign Residents Support Center)

<http://www.moj.go.jp/isa/support/fresc/fresc01.html>

Tel: 0570-011000

Hours: 9AM to 5PM (excluding Saturdays, Sundays, and national holidays)



Online Application Reservation System

For those using the Shinagawa Immigration Office

https://www.moj.go.jp/isa/shinsei_yoyaku_summary.html

<https://www.tokyoimmi-yoyaku.moj.go.jp/en>



Application Form Samples

Application for Change of Status of Residence <Form H (Short term stay)>

<Form H (Short term stay)> does not have a page "For Organization", so you don't have to ask your CO to fill in.

Sheet 1 (For Applicant)

別記第三十号様式(第二十条関係)
申請人等作成用 1
For applicant, part 1

日本国政府法務省
Ministry of Justice, Government of Japan

在留資格変更許可申請書
APPLICATION FOR CHANGE OF STATUS OF RESIDENCE

法務大臣殿
To the Minister of Justice

出入国管理及び難民認定法第20条第2項の規定に基づき、次のとおり在留資格の変更を申請します。
Pursuant to the provisions of Paragraph 2 of Article 20 of the Immigration Control and Refugee Recognition Act, I hereby apply for a change of status of residence.

写真
Photo
40mm × 30mm

1 国籍・地域 Nationality/Region _____ 2 生年月日 Date of birth _____ 年 Year _____ 月 Month _____ 日 Day _____

3 氏名 Name _____
Family name _____ Given name _____

4 性別 Sex 男・女 Male/Female _____ 5 出生地 Place of birth _____ 6 配偶者の有無 Marital status 有・無 Married / Single _____

7 職業 Occupation _____ 8 本国における居住地 Home town/city _____

9 住居地 Address in Japan _____
電話番号 Telephone No. _____ 携帯電話番号 Cellular phone No. _____

10 旅券 (1)番号 Passport Number _____ (2)有効期限 Date of expiration _____ 年 Year _____ 月 Month _____ 日 Day _____

11 現に有する在留資格 Status of residence **Instructor** 在留期間 Period of stay _____
在留期間の満了日 Date of expiration _____ 年 Year _____ 月 Month _____ 日 Day _____

12 在留カード番号 Residence card number _____

13 希望する在留資格 Desired status of residence **Short term stay**
在留期間 Period of stay **90 days** (審査の結果によって希望の期間と異なる場合があります。) (It may not be as desired after examination.)

14 変更の理由 Reason for change of status of residence **ex) To prepare for departure**

15 犯罪を理由とする処分を受けたことの有無(日本国外におけるものを含む。) ※交通違反等による処分を含む。
Criminal record (in Japan / overseas) ※Including dispositions due to traffic violations, etc.
有(具体的内容 _____) ・ 無 _____
Yes (Detail: _____) / No _____

16 在日親族(父・母・配偶者・子・兄弟姉妹・祖父母・叔(伯)父・叔(伯)母など)及び同居者
Family in Japan (father, mother, spouse, children, siblings, grandparents, uncle, aunt or others) and cohabitants
有(「有」の場合は、以下の欄に在日親族及び同居者を記入してください。) ・ 無 _____
Yes (If yes, please fill in your family members in Japan and co-residents in the following columns) / No _____

続柄 Relationship	氏名 Name	生年月日 Date of birth	国籍・地域 Nationality/Region	同居の有無 Residing with applicant or not	勤務先名称・通学先名称 Place of employment/ school	在留カード番号 特別永住者証明書番号 Residence card number Social Permanent Resident Certificate number
				有・無 Yes / No		
				有・無 Yes / No		
				有・無 Yes / No		
				有・無 Yes / No		
				有・無 Yes / No		
				有・無 Yes / No		

※ 31については、有効な旅券を所持する場合は、旅券の身分事項ページのとおりに記載してください。
Regarding item 31, if you possess your valid passport, please fill in your name as shown in the passport.
16については、記載欄が不足する場合は別紙に記入して添付すること。なお、「新卒」、「技能実習」に係る申請の場合は、「在日親族」のみ記載してください。
Regarding item 16, if there is not enough space in the given columns to write in all of your family in Japan, fill in and attach a separate sheet.
In addition, take note that you are only required to fill in your family members in Japan for applications pertaining to "Trainee" or "Technical Intern Training".

(注) 裏面参照の上、申請に必要な書類を作成して下さい。
Note : Please fill in forms required for application. (See notes on reverse side.)
(注) 申請書に事実と反する記載をしたことが判明した場合には、不利益な扱いを受けることがあります。
Note : In case of to be found that you have misrepresented the facts in an application, you will be unfavorably treated in the process.



Sheet 2 (For Applicant)

申請人等作成用 2 H(「短期滞在」)
For applicant, part 2 H(Short term stay)

在留期間更新・在留資格変更用
For extension or change of status

17 滞在目的 Purpose of Stay

観光 Tourism 短期商用(商談, 業務連絡, 市場調査等) Short term business(business meeting, business contact, market research, etc.) 知人・親族訪問 Visiting friends or relatives

日本文化の習得(柔道, 剣道, 空手, 茶道, 生花等) Learning Japanese culture(judo, Kendo, Karate, Tea ceremony, Flower arrangement, etc.) 勉学(日本語, コンピューター等) Study(Japanese language, computer, etc.)

見学・視察 Inspection tour 研修 Training その他 Others (ex) To prepare for departure)

18 これまでの訪問先・活動内容 ex) Taught English at junior/senior high school in Tokyo
Places you have visited or stayed / Activities you have been engaged in until now _____

19 今後の訪問先・活動内容 ex) Prepare for departure
Places you will visit or stay / Activities you will be engaged in in the future _____

20 出国予定年月日
Expected date of departure _____
Year Month Day

21 航空券所持の有無 有・無 予約済の場合の便名
Do you have a flight ticket? Yes / No Flight number, if booked _____

22 所持金額(現金, トラベラーズチェック等)
Amount of money you have(Cash, Traveller's check, etc.) _____

23 代理人(法定代理人による申請の場合に記入) representative(in case of legal representative)

(1)氏名 Name _____ (2)本人との関係 Relationship with the applicant _____

(3)住所 Address _____

電話番号 Telephone No. _____ 携帯電話番号 Cellular Phone No. _____

以上の記載内容は事実と相違ありません。 I hereby declare that the statement given above is true and correct.
申請人(法定代理人)の署名/申請書作成年月日 Signature of the applicant (legal representative) / Date of filling in this form

Your signature Date 月 日
Year Month Day

注意 Attention
申請書作成後申請までに記載内容に変更が生じた場合、申請人(法定代理人)が変更箇所を訂正し、署名すること。
申請書作成年月日は申請人(法定代理人)が自署すること。
In cases where descriptions have changed after filling in this application form up until submission of this application, the applicant (legal representative) must correct the part concerned and sign their name.
The date of preparation of the application form must be written by the applicant (legal representative).

※ 取次者 Agent or other authorized person

(1)氏名 Name _____ (2)住所 Address _____

(3)所属機関等(親族等については、本人との関係) 電話番号
Organization to which the agent belongs(In case of a relative, relationship with the applicant) Telephone No.



Fee Payment Form (Certificate For Payment Of Fee)

You can purchase the Revenue Stamp at convenience stores or post offices.

別記第八十四号様式(第六十一条関係)

日本国政府法務省
Ministry of Justice, Government of Japan

番号
No.

年 月 日
Year Month Day
Date

手数料納付書 CERTIFICATE FOR PAYMENT OF FEE

法務大臣殿
To the Minister of Justice

印
Revenue Stamp
Revenue Stamp

金 円也 (¥)
Yen **4,000 yen**

出入国管理及び難民認定法第67条, 第67条の2又は第68条の規定により,

- | | | | | |
|-------|---|---------------------|---|----------------|
| 上記金額を | } | 1 在留資格の変更許可 | } | 手数料として納付いたします。 |
| | | 2 在留期間の更新許可 | | |
| | | 3 永住許可 | | |
| | | 4 再入国(一回限り・数次有効)の許可 | | |
| | | 5 就労資格証明書の交付 | | |
| | | 6 在留カードの再交付 | | |
| | | 7 難民旅行証明書の交付 | | |

In accordance with Article 67,67-2 or 68 of the Immigration Control and Refugee Recognition Act,

I hereby pay the amount shown as fee for permission for

- 1 Change of status of residence
- 2 Extension of period of stay
- 3 Permanent residence
- 4 Single / Multiple Re-entry into Japan
- 5 Certificate of Qualification to Work
- 6 Re-issuance(optional renewal) of Residence card
- 7 Refugee Travel Document

納付者氏名 **Your signature**
署名
Signature

(出入84)